



Primary contact works with the school superintendent on survey details, like which optional modules to include, & then registers their district for the survey.



Coordinators ensure collection of guardian active consent within 4 MONTHS of survey administration &...



...work with IT to test the survey link, then send survey details to proctors within TWO WEEKS of survey administration



Teachers & other proctors review pre-survey administration day and survey administration day to-dos to make sure classes are prepared